

## Phased-in Implementation Plan for Surgical Closed Case Carts

Phasing-in can be difficult but often results in a *net reduction* of total time and costs.

*if possible...Find a Way to Begin Slowly*

[www.TBJSPD.com](http://www.TBJSPD.com)  
[www.SurgicalCaseCart.com](http://www.SurgicalCaseCart.com)

- Set up an **implementation task force** including staff from CS and the OR
  - **communication is vital**
  - **bipartisan involvement is critical**
- **Prepare a Functional Program [ flow chart with functions ]**
- **Select a Specialty Service to begin implementation that offers low risk factors**
- **Review all Surgeon Preference Cards** for that Specialty Service
- Enter the updated Surgeon Preference Cards into your system of management
- Develop list of items to be placed on Case Carts by CS for that Specialty Service
- Order Initial inventory of necessary supplies for that Specialty Service
- Train CS Staff
- **Evaluate the functional value and cost/benefit for a 'System Specialist'**
- During the initial phase provide a Backup Case Cart for that Specialty Service
- Implement the Surgical Case Cart distribution of supplies for that Specialty Service
- **Evaluate the efficiency and adjust methods of operation and/or inventory levels**

Repeat for Other Services

**If a phased-in implementation plan is not possible....  
then ROLE PLAY the: physical movement of equipment, handling of supplies,  
and management/problem-solving protocols.  
Secure the commitment of your product vendors  
to supply the equipment that will be necessary.**